

DOOR TO DOOR SALES REQUIREMENTS

Before a sales agent or sales group may commence selling goods or periodicals door-to-door for future delivery in the City of Gardner, written notice must be given to the Chief of Police. Such notification shall include the name and local address of each sales agent and sales supervisor, the date and time in which the sale is to be conducted, a description of the goods or periodicals to be sold and the proposed method of operation.

Each applicant for registration shall submit to the Chief of Police a proper form of identification which shall be a state motor vehicle operator's license or a state identification card. Each applicant shall give a permanent street address, provide an example of his signature, the name of his employer, the business address of said employer, the identity and registration of any motor vehicle to be used in connection with transporting goods or sales persons, a description of the goods or periodicals and the proposed method of operation. Each applicant shall be photographed (or photograph supplied to us) and such photograph shall be maintained for a period of no less than two years.

The Chief of Police shall notify the Criminal History Systems Board of the name of each sales agent and sales supervisor. Such notification shall be through CJIS. A missing person inquiry shall also be performed.

The Chief may regulate the hours during which, and conditions under which the registrant may engage in door-to-door selling. Any extension requests of the original stated dates of sales must be submitted in writing citing the reason for the extension and the date of expected departure.

Any such registration may be revoked for good cause by the Chief of Police or his designee. Good cause shall include a violation of Chapter 101 Section 34 or that the registrant has been convicted of a felony or is a fugitive from justice, or has been charged with a felony while engaged in sales. Notification of revocation shall be in writing, submitted by the Chief to the registrant.

NAME OF AGENT/APPLICANT _____ / _____
PRINT NAME SIGNATURE

HOME ADDRESS _____
Street City State Zip code

DATE OF BIRTH _____ SS# _____ Phone # _____

NAME OF BUSINESS _____

ADDRESS OF BUSINESS _____

NAME OF AGENTS SUPERVISOR _____

ADDRESS OF AGENTS SUPERVISOR _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____

VEHICLE MAKE _____ YEAR _____ REG. # _____ STATE _____

HOURS: _____ AM - _____ PM PRODUCT BEING SOLD _____

DATE _____ **APPROVED** _____ **DENIED** _____ **\$10.00 FEE** _____

REASON FOR DENIAL _____

ROCK BARRIEAU – DEPUTY CHIEF